

London & KSS Foundation Bulletin



Friday 22 February 2019

Welcome to the **London and KSS** foundation bulletin. This newsletter is brought to you by all the London, Kent, Surrey and Sussex Foundation Schools.

Reminder: If you are a member of Trust PGMDE staff (including FTPDS, supervisors etc.) or a Trainee, the method for contacting the school is: <https://lasepgmdesupport.hee.nhs.uk/support/home> or by telephoning 020 7866 3216

A large number of emails are being sent to personal inboxes and discontinued email addresses, so emails are not being picked up by the correct members of staff.

You can contact us via
<https://lasepgmdesupport.hee.nhs.uk/support/home>
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***NEW* HEADLINE CONTENTS**

- **Section A – Foundation Doctors - For Action/Information**
 - GP Specialty Training Recruitment Campaign Opens
 - UKFPO Leadership Fellows F1 Trainees Only **(REMOVE IF LINK NOT RECEIVED BY FRIDAY)**
 - Invitation to join MSC Assessment and Work Psychology Group
 - Invitation to all AFP trainees – round table meeting
 - Communication Skills course

▪ **Section B – Foundation Faculty
For Action/Information**

- Panel members needed for the F2 Stand-alone interviews on 11th and 12th March – Birmingham & Edinburgh
- Horus ePortfolio Change Requests

Section A – Information for foundation doctors

1. UKFPO LEADERSHIP FELLOWS F1 TRAINEES ONLY

We are looking to appoint 2 x UKFPO Leadership Fellows to commence in August 2019 (each contributing a maximum of 2 days per week). An online application form / expression of interest form has been compiled **INSERT LINK HERE FROM KULVINDER OR REMOVE**. This opportunity will be made available for both FP and AFP trainees, but there will be a cap and only the first 100 applications will be considered. Please find the recruitment timeline below;

Timeline Activity	Date(s)
Advert	January – February 2019
Application Window	13th – 17th May 2019
Short-Listing	20th – 24th May 2019
Invites to Interview	27th May 2019
Interviews	Week Commencing 10th June 2019
Commence in Post	Start of F2 / August 2019

2. **NEW**** INVITATION - ACADEMIC FOUNDATION PROGRAMME ROUND TABLE MEETING 5 MARCH, RUSSELL SQUARE, LONDON**

As part of a national review of the Foundation Review, the effectiveness of Academic Foundation Programme is examined. We would like to **invite all AFP trainees** to attend a round table event about the Academic Foundation Programme. **15.30 – 17.30 in Meeting room 20, Events Centre, Stewart House, Russell Square, London.** If you are able to participate, please email jenna.harrison@hee.nhs.uk

3. **NEW**** INVITATION TO JOIN MSC ASSESSMENT AND WORK PSYCHOLOGY GROUP**

We are looking for clinicians working closely with Foundation Programme doctors to help develop Situational Judgment Test (SJT) content, to ensure that the national selection continues to be fair, robust and relevant. We are looking for clinicians at FY2 level and more senior, if they are familiar with responsibilities of the FY1 role. Many events will be CPD accredited and offer opportunities for staff development and identifying appropriate responses to challenging situations.

To register your interest please contact Jo Hasse fy1sit@workpsychologygroup.com - Reasonable travel expenses will be covered.

4. SCRIPT – UPDATE INFORMATION ON PROFILES

Users are reminded it is their responsibility to update their Trusts on their SCRIPT profiles. Some users will have already been archived by their previous Trusts. If this has not happened, please contact support directly via the feedback button on the site or at support@safeprescriber.org to unarchive their accounts.

5. SUPPORT FOR DOCTORS RESOURCES

Academy resource which signposts the different organisations which can provide [support for doctors](#).

The Academy believes it is vital that all doctors and NHS professionals support one another by providing an environment that encourages and enables us to make choices that promote healthy lives and wellbeing. We need well doctors so that patients receive the best care and management possible. Colleges have a leadership role within the profession to help provide or direct doctors to the right sources of support.

If doctors are looking for support, there are a range of organisations, services and websites which can offer help. The links on the new webpages signpost support available <http://www.aomrc.org.uk/supportfordoctors/>

- 6. COACHING & CAREERS SUPPORT** - To access confidential and free 1:1 career guidance and support for London and Kent, Surrey and Sussex Foundation Doctors. [Click here to apply to apply for Careers](#). [Follow this link](#) to find out more about the coaching.

7. CAREER PLANNING E-MODULE FOR FOUNDATION DOCTORS

The Careers Team have developed an e-module on **Career Planning for Foundation Doctors** in partnership with E-Learning for Healthcare as an effective, robust and comprehensive aid to career planning. The module follows a bespoke 4-stage Career management model (**SCAN – Self Awareness/Career Exploration, Arriving at a decision/ Next Steps**) with printable workbooks linked to the content of each stage, containing a variety of exercises to inform your learning. To find out more you can access [the module here](#):

8. SUPPORTED RETURN TO TRAINING (SUPPORTT)

The supported Return to Training (SuppoRTT) programme is a HEE initiative which aims to support all trainees to return to training safely and confidently after a period of absence. A range of options are available; these are targeted at those absent for three months or more, but those absent for a shorter period may opt in. Full details on how to apply visit [Applying for SuppoRTT](#) webpages.

Currently in London and KSS funding for a 1-week period is offered to foundation doctors. [Click here](#) for more details on the offer for foundation doctors.

9. TRAINEE DOCTORS & DENTISTS SUPPORT SERVICES (TDDSS)

The TDDSS is a psychoeducation and support service which aims to offer a range of interventions to support trainees on programmes managed by HEE Local Offices in London & KSS. To find out more about this service, [visit](#):

10. SWAP UPDATE

Please note we can no longer accept paper applications and **all** Local Swap applications must be made via the [support portal](#). Trainees must have received written confirmation from their FTPD or Supervisor and the second applicant, that they agree, prior to submitting the application. All applications will be checked and verified with trust PGMDE staff.

Section B – Information for foundation faculty

1. UKFPO VOLUNTEERS STILL NEEDED FOR STAND ALONE RECRUITMENT F2 – BIRMINGHAM & EDINBURGH

We are still in great need of panel members for the F2 Stand-alone interviews on 11th and 12th March at the following venues;

- Face-to-face interviews: Aston Villa Park, Trinity Road, Birmingham, B6 6HE
- Skype interviews: Murrayfield Stadium, Roseburn Street, Edinburgh, EH12 5PJ

Please contact kulvinder.chahal@foundationprogramme.nhs.uk if you would like to take part.

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To register your interest please contact Jo Hasse fy1sit@workpsychologygroup.com - Reasonable travel expenses will be covered.

3. HORUS EPORTFOLIO UPDATE Horus ePortfolio Change Requests

All trusts are reminded if they identify any issues with the Horus ePortfolio they can complete a change request form which can be downloaded from [here](#):

This should be submitted to the eTAG committee:
helpdesk@foundationprogramme.nhs.uk with Stuart Morris CC'd:
stuart.morris@hee.nhs.uk - This will allow Stuart time to discuss your change

request with you ahead of the committee meeting, so he is able to table your request with sufficient detail for consideration.

Latest updates - Please see [here](#) the latest update on the development of the Horus ePortfolio for medical foundation training in HEE.

4. REMINDER OF THE NEW PROCESS FOR STUDY LEAVE FUNDING

Full details are on the Portal

<https://lasepgmdesupport.hee.nhs.uk/support/home>

Apart from ALS, generally courses requesting approval fall into two categories: optional and aspirational. Optional is for a single approved course linked to career intentions and can be approved by trusts.

An aspirational course is one which does not appear on the mandatory or optional London and KSS study leave lists; for example, a doctor presenting a paper at a conference may apply for support.

Requests for funding for aspirational courses along with all the relevant information and Trust approval should be sent to the relevant Foundation School Director. For overseas courses only fees are remunerated, not expenses.

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7. TAB rounds applicable to London and the South East Foundation Schools

Placement 2	
Opens:	Monday 18 th February 2019
Closes:	Tuesday 2 nd April 2019
Placement 3	
Opens:	Monday 22 nd April 2019
Closes:	Friday 17 th May 2019

8. **F3 OPPORTUNITIES** – A section for local vacancies is [available here](#). It also includes other important information for those planning to take a year out after F2. If you have vacancies you wish to advertise please send them to cathy.fuller@hee.nhs.uk

9. **PROGRAMME FAIRS 2019 – HOLD THE DATES!**

CAN ALL TRUSTS PLEASE REGISTER THEIR STAFF MEMBERS TO ATTEND – AS PER THE LINKS BELOW

- **STFS** Friday 15th March 2019 Glaziers Hall, London Bridge
- <https://lasepgmdeeevents.hee.nhs.uk/events/specialty-conferences/d9e65223-6c67-41bd-94a7-174d2b327b10>
- **NCELFS** Friday 22nd March 2019, Senate House, UoL
- <https://lasepgmdeeevents.hee.nhs.uk/events/specialty-conferences/32dc68ca-add2-447e-a431-60a1df79f3fd>
- **NWLFS** Friday 22nd March 2019, Senate House, UoL
- <https://lasepgmdeeevents.hee.nhs.uk/events/specialty-conferences/b7bbaa9f-5f2a-404e-bee3-be718050f4e8>

10. **SAVE THE DATES - FOUNDATION SCHOOL MEETINGS**

STFS Advisory & Development Meetings 2019:

- Thursday 9th May 10am-12 noon
- Thursday 19th September 10am-12 noon

NCELFS Management Committee dates for 2019:

- Thursday 23rd May
- Thursday 19th September

NWLFS Management Committee dates for 2019:

- Thursday 16th May
- Tuesday 24th September

Section C - Conference/events/courses/recruitment

1. **RECRUITMENT TO CT1/ST1 TRAINING PROGRAMMES COMMENCING AUGUST- DECEMBER 2019**

Headline timeline - click [here](#) for more detailed information

Round 1 Re Advert – CT1/ST1 (for August to December 2019 start)	
Applications open	At 10am on Tuesday 26 February 2019
Applications close	At 4pm on Thursday 14 March 2019

2. **GP SPECIALTY TRAINING RECRUITMENT CAMPAIGN**

One career endless opportunities. Choose GP - Applications for GP specialty training open on the **26 February – 14 March 2019**. Please 'like' and follow the **#Choose GP** [Facebook page](#) to keep up to date with news and views. **Help us forward this information to foundation year doctors** who are thinking about career options. More information on the [GP National Recruitment Office](#) (GP NRO) website. We have a number of GPs and trainees who are able to help with local or general enquiries. To contact email gprecruitment@hee.nhs.uk

3. **REMINDER SUPPORT CONFERENCE – 7 MARCH 2019 – THE KIA OVAL, KENNINGTON, LONDON SE11** - A free one-day conference for trainees and educators interested in return to training.

Topics covered:

- Tips and Tricks for navigating SuppoRTT
- Ways to apply SuppoRTT locally – success stories
- Conversations with trainees – how to agree expectations and negotiate
- Introduction to coaching conversations
- CPD applied for. For more information and to book [visit](#)

4. **NEW FOUNDATION TRAINEE CONFERENCE 2019: MEDICINE FOR THE CURIOUS – 8TH MARCH 2019, HORIZON LEEDS, 2 BREWERY WHARF, KENDALL STREET, LEEDS**

The Royal College of Psychiatrists will be holding an event to showcase the opportunities available in psychiatry. Whether or not you are committed to a career in psychiatry, this event will help you to explore the many options open to you throughout foundation training and before entering specialty training.

Open to medical students & foundation doctors

Fee: £40 [Book online](#) or contact Annie.Muyang@rcpsych.ac.uk

5. **NEW COMMUNICATION SKILLS COURSE: 8TH OF MARCH 2019 AND IMT/ST MEDICAL INTERVIEW SKILLS COURSE: 22ND OF MARCH 2019.**

The West Middlesex University Hospital Postgraduate Education team are running **two new interactive courses – Communication Skills course and IMT/ST Interview Skills Course**. Supported by Health Education England and consultant faculty, the courses will take place at West Middlesex University Hospital, Chelsea and Westminster NHS Foundation Trust, Twickenham Road, London TW7 6AF. Both have been approved by Health Education England for study funding for **trainees (F2 and above)**, so have no up-front costs for trainees. You will still need to apply for study leave as per the study leave guidelines at your local trust.

To register your interest email PGFellows.WMUH@chelwest.nhs.uk stating:

Which course you are interested in; your training number, your grade, and for the interview course, the specialty being applied for.

6. **REMINDER FOUNDATION FACULTY SHARING GOOD PRACTICE EVENT****

NACT UK and UKFPO will be hosting the annual Foundation Faculty Sharing Good Practice Event. The conference will take place **on Friday 8th March 2019** at the London Marriott Hotel Marble Arch, 134 George St, London, W1H 5DN. Further information can be found on the NACT website [here](#)

7. **REMINDER BRISTOL PATIENT SAFETY CONFERENCE 2019 - CALL FOR ABSTRACTS**

Enter our National Quality Improvement & Patient Safety Poster Competition - **Deadline 10th March 2019**

Judges will be looking for examples of innovation, joint working and proven outcomes. If your entry is shortlisted, you will be invited to present your poster at the conference on 15th May 2019 and will qualify for a discounted delegate rate of £159. Having shown a poster elsewhere is not a barrier to entry.

Submit your entry online [here](#) . More details on the conference:

Date: 15th May 2019 09.30 - 16.30

Venue: Engineer's House, The Promenade, Clifton Down, Bristol, BS8 3NB

More details and to [register visit](#)

8. END OF LIFE STUDY DAY FOR FOUNDATION DOCTORS – University of Surrey, Guildford – 1st April 2019 – To book and for more information [visit](#)

9. **NEW HEAT AWARDS 2019**

We have launched our new HEAT (healthcare education and training) Awards to recognise and celebrate the very best in education, training, leadership and workforce planning. We are looking for individuals and teams who should be recognised for their outstanding achievement and contributions to the NHS in these fields.

These bring together the previous local, regional and national awards we have run in the past in one award scheme. Nominations are now open and can be made through our [website](#) (**nominations close on 5 April**). Those shortlisted together with their nominator will be invited to an awards event held on 18 July.

10. **HOLD THE DATE THE UKFPO ANNUAL FOUNDATION DOCTORS ACADEMIC CONFERENCE, FRIDAY 17TH MAY 2019, EDINBURGH INTERNATIONAL CONFERENCE CENTRE – The conference will be trainee-centered and will be of interest to academically minded Medical Students, Foundation Trainees and any faculty or more Senior Colleagues who are involved in Academic Foundation Trainees. We hope that this complementary event will be of immediate practical assistance to anyone following an academic career path, and those who are advising them.**

Themes of academic research, education and leadership training will be included. There will be a focus on Foundation Trainees themselves and their experiences. **MORE INFORMATION TO FOLLOW**

11. PSYCH MEDED 2019, 26-27 SEPTEMBER, GLASGOW

The RCPsych [Annual Medical Education Conference](#) will take place in Glasgow this year from 26-27 September. As part of the early planning for this event; we are inviting submissions for potential workshops and presentations at the event; along with posters and oral presentations. As part of the College's educational network; we would be grateful if you would consider a submission.

The deadline for the poster submissions is 2pm on 26 April. We are looking to finalise the programme of workshops and presentations by mid-April. All submissions should be sent to Emma.George@rcpsych.ac.uk

A summary of all courses and conferences are available here and on [Synapse](#), these are updated on a regular basis. Please note that the publicising of courses and events via this bulletin does not imply endorsement by HEE.