

London & KSS Foundation Bulletin

Thursday 20th June 2019

Welcome to the revamped **London and KSS** foundation bulletin, brought to you by all the London, Kent, Surrey and Sussex Foundation Schools.

NEW FOUNDATION SCHOOLS WEBSITE IS LAUNCHED

We are pleased to announce that the new London and KSS Foundation website is finally launched and accessible at:

<http://lonkssfoundation.hee.nhs.uk/>

You can contact us via
<https://lasepgmdsupport.hee.nhs.uk/support/home>
Or by telephoning: 020 7866 3216

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Celebrate Values Week, 15 – 18 July 2019

Health Education England (HEE) is leading [Values Week](#) 2019, which takes place 15 – 18 July, encouraging staff across the NHS to celebrate the values of the NHS.

The week will not only highlight the values in the [NHS Constitution](#) but is also an opportunity for organisations to celebrate their own values, and for staff to share their individual values.

It would be great to see trainees playing an active part in Values Week. Examples of how you could be involved include:

- recording and tweeting short vox pop videos of how you see values being lived where you are, what values matter to you and why etc
- organise an activity for Values Week where you are, such as a coffee morning or picnic to bring people together

These are just some ideas to get you started, but no doubt you can think of many more.

You can also tweet about what you are doing to prepare for Values Week by using the hashtag #livingthevalues, and you can follow tweets HEE is putting out through @NHS_HealthEdEng - If you have any questions, please contact communications@hee.nhs.uk

Change to Responsible Officer - STFS

Following recent changes to regional footprints within Health Education England and a focus on Foundation from the Medical Education Review Programme (MERP), the decision has been taken to review the Responsible Officer role within the South Thames Foundation School programme

Historically, despite the School spanning trusts across the boundaries of the Health Education South London (HESL) and Health Education Kent, Surrey & Sussex (HEKSS) LETBs, the programme has been under the Management of HEKSS and therefore the Post Graduate Dean Prof Alec (Graeme) Dewhurst has been the RO for all STFS trainees.

From August 2019 this responsibility will now be shared by the Post Graduate Deans from both regions meaning Prof Geeta Menon will assume Responsible officer (RO) responsibilities for trainees under the remit of trusts within the boundaries of HESL and Prof Dewhurst will retain the RO role for trainees with HEKSS.

The School will continue to function as a single school and will continue to be managed by the same team.

What does this mean for me?

- If you are a current STFS trainee who will continue in Foundation training in August 2019 and remaining within Kent, Surrey or Sussex your RO will remain the same
- If you are a current STFS trainee who will continue in Foundation training in August 2019 and be working in a South London trust, HEE will notify the GMC to update your RO to Prof Menon
- If you are starting training in August 2019 and starting in HESL then moving to HEKSS for your F2 year we will notify the GMC to set your RO as Prof Dewhurst with an update to Prof Menon when appropriate (or vice versa).
- If you are a trainee who remains in the same region for the duration of your Foundation training, then the GMC will be notified to set your RO as appropriate to your region.

What do I need to do?

At this time HEE does not require you to make any changes or amendments regarding your RO. If you believe your RO is wrong or you have connected yourself to your trusts instead of HEE then please notify us using the support portal and we will ensure this is amended.

Study Leave - Update On Process for Aspirational Courses

Please discuss aspirational course requests with your Educational Supervisor and TPD in the first instance. Approval should only be sought for courses which are not listed on the mandatory or optional course lists. The lists can be found on the study leave homepage here:

<https://lasepgmdesupport.hee.nhs.uk/support/home?studyleave>

If your TPD approves of your aspirational course, they will forward your request to your Head of School, who will contact the Study Leave Team with their approval. If your Head of School does not approve, they will contact you directly to confirm this.

Once your Head of School has confirmed their approval, please complete the **Aspirational Study Leave Application Form** on the PGMDE Support Portal here:

https://lasepgmdesupport.hee.nhs.uk/support/tickets/new?form_d33=true.

Once the Study Leave team has received your completed application form we will issue you with an approval code to make your claim.

Please note that once you have received Head of School approval, you are guaranteed to receive reimbursement and can go ahead and book your course. The approval code issued by our team will enable you to claim back your funding after you have attended your course.

A more detailed explanation of the process can be found on the study leave website here:

<https://lasepgmdsupport.hee.nhs.uk/helpdesk/attachments/7028230748>.

Please contact the team via PSP if you have any further queries.



Research into video streaming and recording in Post Graduate Medical Education

Health Education England would like to understand what is currently happening with video streaming and video recording in Post Graduate Medical Education (PGME). Your help is needed to identify what might be possible in this area in the future. In order to do this, we will be conducting user research with people in different roles in PGME, including trainees across a range of specialties.

Junior doctors - Tutors/trainers/lecturers - Managers/commissioners

The survey link is: <https://healtheducationyh.onlinesurveys.ac.uk/video-streaming-and-recording-in-post-graduate-medical-edu>

Annual F2 Careers Destination Survey

The annual F2 Career Destination Questionnaire is now ready for completion and can be accessed here: <https://healtheducationyh.onlinesurveys.ac.uk/f2-career-destination-survey-2019>

All trainees due to complete to complete their F2 training this summer are expected to complete the questionnaire before your FPCC can be released. The UKFPO will be providing each school with a list of their completers on a regular basis.

Further to the above, the UKFPO have asked that if you currently do not know what your plans are following F2 that you wait until closer to the end of your placement to ensure the most up to date and accurate data is collected.



New teaching log for recording teaching

From August the way in which teaching is recorded will change.

Rather than the 70% attendance figure, instead FDs will need to attend at least 60 hours, of which at least 30 hours will be core and 30 hours' non-core. ALS and statutory and mandatory training are NOT included in this. The number of items that need to be linked into each item in the curriculum, each evidence piece can be used 5 times and maximum of 5 pieces of evidence to each item.

The North FS do not allow SCRIPT to be counted in the 30 hours of additional teaching. Guidance has been circulated to all PG Medical education teams. There is a 10% limit to hours from e learning ALS, SIM days and SCRIPT are additional learning opportunities in the North Schools.

Core teaching = syllabus and curriculum – this should be covered by attendance at the generic teaching sessions put on by each trust.

Non-core teaching = everything else, e.g. EM teaching.

For trainee doctors, a new teaching log has been developed on Horus for you to collect this, in the same way that more senior doctors record their CPD (continuing professional development).

For FD's a new teaching log has been developed on Horus to collect this and record their attendance. A running total will be calculated on Horus, and this will be RAG rated.

This is NOT a change teaching allowing curricular sign-off, just how it is counted. This change has been developed at the request of trainees. It is up to the trainees to decide which teaching to include under the 30-hours of core and 30-hours of non-core teaching.

e-learning, e.g. from SCRIPT or e-LfH, can be used to provide up to 10% (6 hours) of the total. There are currently about 126 modules on e-LfH, linked to Horus.

Placement Supervision Groups

A recent Horus review found that most trainees have no records under PSG – most of the ones that are there are for doctors in GP placements.

Please could you remind your supervisors about using PSGs. Consideration is being given to making this a mandatory requirement, under the new curriculum.

Medical School to F1 TOI

Due to the change in process, as discussed at the recent committee meetings; this process is taking longer than expected this year due to the medical schools' deadline for release of the forms being set as 30th of May 2019. HET are processing 1500+ of and will be uploading these to the trust Portal system once we have a full set for each School. We will send notification as soon as this has happened.

ARCP Deadlines

Trusts are reminded of the ARCP deadlines below. Please notify Stuart Morris and the appropriate Foundation School Director, if you have any trainees who will not be progressing due to unsatisfactory outcomes that we do not already know about.

Key Dates

- Recommended Virtual Lockdown of Horus – this is the date in time by which Foundation Doctors should have all the evidence submitted for consideration on their ePortfolio: **Midnight 30th May 2019**
- Deadline for return of completed F1 ARCP spreadsheets to ensure F1 progression to Full GMC Registration: **21st June 2019** – If you are unable to meet this deadline it is important you have discussion with Stuart Morris, Senior Officer, as this will have implications for the trainees Full Registration. HET are now responsible for the formal submission of sign off to the GMC in place of the Medical Schools so will be expected to report on any issues or delays pertaining to this process. Please ensure you return the ARCP tracker via PSP: https://lasepgmdsupport.hee.nhs.uk/support/tickets/new?form_1=true
- Deadline for return of completed F2 ARCP spreadsheets to allow enough time for FPCC processing: **1st July 2019**

Full Registration - In order to start the second year of the Foundation Programme (F2) you need to apply for full registration with a licence to practise with the GMC. You should submit your application as early as possible to make sure you have the correct registration in time to start your F2 post.

Apply for full registration - To make your application, please visit the [Applications](#) section of the GMC's website and read the guidance that is relevant to you. You can then make your application online.

Check your registration status before working

Before you start F2, you must make sure you have the correct registration status. You can do this by checking the online [List of Registered Medical Practitioners](#).

If you're not in training - Remember, you can hold [provisional registration](#) for a maximum of three years and 30 days. If you are not in training or want to take a break, you should [give up your provisional registration](#). If you have any questions about the application process please [contact the GMC](#).

DATES FOR YOUR DIARY 2019

STFS Advisory & Development

- **Thursday 19th September - AM**

NCELFS Management Committee

- **Thursday 19th September - PM**

NWLFS Management Committee

- **Tuesday 24th September**

USEFUL LINKS

- [F3 Opportunities](#)
- [Courses \(all\)](#)
- [FAQs](#)
- Coaching and support
- [Horus – changes and updates](#)
- Swap update
- Responsible Officers

Please visit the [support portal](#) for more information and faqs.